

Processing and Delivery Specifications

Frank Druck GmbH & Co. KG

Fixed inserts/Tip-ins on the saddle sticher

- Single sheets not under 115 g/m² substance
- 4 pages not under 80 g/m² substance
- Maximum weight of product 20 g
- Min. format 60 x 80 mm
- Max. format 148 x 210 mm

Position always on the outside of a sheet.

For **head** placement = right side in opened final product

For **tail** placement = left side in opened final product; please note that

folded fixed inserts/tip-ins with tail placement can only be processed upside down or with the verso visible!

Distance from gutter	-	min. 30 mm
Distance from head/tail	-	min. 25 mm
Distance from right side edge	-	min. 15 mm

Supplements/loose inserts in copy at an indeterminate point

- Folded products with one uncut edge (no accordion inserts)
- Single sheet min. 90 g/m² substance
- Min. format DIN A6
- Max. format 10 mm smaller than copy format (height and side)
- Weight of inserts no heavier than weight of main product
- Max. three supplements/loose inserts can be inserted, these are located at the same place in the product.

Wrappers

Substance: - Broadsheet/Plano: min. 135 g/m² / max. 250 g/m²
Folded products:
4-page: min. 80 g/m²
More than 4 pages: without grammage limit

Format: - Min. 90/90 mm x product height
Max. up to full product width with same width front and back

Delivery: - Because the feeding side and cut-offs vary depending on production mode, please coordinate this information with your Frank Druck order manager!
Products uncut at head or tail. 10 mm foldover. Please always deliver all kiss-cut or perforated wrappers or inserts folded.
Eyecatcher: Top up cut to final format. Additional bound-in inserts or wrappers must also be delivered top up cut to final format.

Bound-in inserts

- Substance: - Broadsheet/Plano: min. 135 g/m² / max. 250 g/m²
Folded products:
4-page: min. 80 g/m²
More than 4 pages: without grammage limit
- Format: - Min. 95/105 mm x product height
- Max. up to full copy width with same width front and back
- Delivery: - Because the feeding side and cut-offs vary depending on production mode, please coordinate this information with your Frank Druck order manager!
Products uncut at head or tail. 10 mm foldover. Please always deliver all kiss-cut or perforated wrappers or inserts folded.
Eyecatcher: Top up cut to final format. Additional bound-in inserts or wrappers must also be delivered top up cut to final format

Delivery instructions:

1. one type only, marked and unpacked on pallet (grip height per bundle approx. 10 cm)
2. No cardboard packaging or plastic strapping
3. Deliveries in corrugated cardboard containers accepted
4. If deliveries must be made wrapped:
 - a) at least 10 cm grip height
 - b) only wrapped with rubber band or paper wrap
5. Standard EURO exchange pallets, basic dimensions 0.8m x 1.2m, height max. 1.6m, packaged suitable for high-bay racking store, max. pallet weight 800kg

Any additional costs accruing due to improper or other packaging shall be billed at cost.

Delivery notification 48 hours prior to delivery; all parts of the product must be delivered at the latest three work days prior to release of print order, maximum 14 days before.

Exceptions are subject to previous confirmation.

Delivery address: Frank Druck GmbH & Co. KG

Warenannahme / Receiving
Industriestrasse 20
24211 Preetz

Phone: 04342-765-0

Delivery – Notification Telefax: 04342-765-477

Delivery note: Please state the *Frank Druck order number* and give a *short description* of the commissioned printed matter. As applicable please add the *issue and / or version number*.

Excess: 3% to the booked circulation, remaining quantities will be destroyed after shipment of delivery.

Deliveries: Monday to Friday 06:00 a.m. to 4:00 p.m.

Are you planning on processing products that do not meet the specifications described here? We are more than equipped to handle custom ready-to-ship packaging of larger print runs by hand.

Our team in sales and order management are happy to present you with sophisticated finishing concepts. If you are interested, please contact Ms. Stephan.

Karoline Stephan

Phone: 04342/ 765- 449

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